

Welcome to Year 12 Information Evening



West Kirby
Grammar School

Meet the Team



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Grammar School

Mrs Marley - Assistant Head (Sixth Form)



Mrs Duffey - Head of Year 12



Mr Price - Head of Year 13



Jenny Brown - Sixth Form Pastoral Assistant



Mrs Harris Smith - Sixth Form admin and DofE Co - Ordinator



Additional Staff

- Assistant Headteacher (Safeguarding & SEND Co-ordinator) – Mrs Ravenwood
- Assistant Headteacher (personal development/careers) - Mrs K Kimber
- Well-Being Manager/SEND - *Mrs D Lidgett*
- Examinations Officer - *Mrs J Diamond*
- Attendance Officer – *Mrs J Holland*



Sixth Form Vision



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Empowering Future Leaders

- West Kirby Sixth Form is strong foundation for our students' future ambitions, fostering independence, resilience, and readiness for life beyond school. We want to equip all students with the skills to thrive in higher education and professional life, offering Year 12 students a transitional phase that bridges the structured support of previous years with the autonomy required for success.
- We encourage students to embrace the challenges of the modern world, broadening their horizons and engaging with the concept of global citizenship. Through innovative teaching, reflective practice, and tailored guidance, students develop the confidence to pursue their goals with passion and purpose. Our aim is to inspire students not only to excel academically but also to grow as proactive, forward-thinking individuals who are ready to make meaningful contributions to their communities and the world.



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A Nurturing and Connected Community

- Our Sixth Form is a vibrant and supportive community where students thrive both as individuals and as part of a collective. Acting as role models and mentors, students take an active role in nurturing and inspiring younger students, sharing their experiences to help others overcome challenges and achieve their best.
- This culture of mutual respect and empathy helps students deepen their understanding of themselves and their capacity to make a difference. At the same time, we provide a space where wellbeing, personal growth, and emotional resilience are prioritised. By fostering this compassionate environment, we ensure every student feels a strong sense of belonging, supported, and prepared for the opportunities and challenges that lie ahead.



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Expectations



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Expectations

Uniform

Attendance

Punctuality

Respect

Role
models

Work ethic



Sixth Form Dress Code

- Tailored trousers or skirt (appropriate in length and worn with tights)
- Tops and shirts should be smart
- Leather or leather effect **shoes**
- Lanyard
- Natural hair colour

Not Appropriate for School

- Hoodies
- Jeans
- Shorts
- Tracksuit bottoms
- Leggings
- Tight fitting or short skirts
- Tops with large logos
- Strappy tops
- Flip flops
- Trainers (or similar)/Canvas shoes/Uggs



Attendance and Punctuality

- Good attendance and punctuality is crucial for academic success. Attendance and punctuality in Sixth Form will be carefully monitored and attendance should not fall below 95%.
- Information on this is often requested by universities and employers.
- Registration takes place 8.50am to 9.10am in the morning and 12.50pm to 12.55pm in the afternoon – **in form rooms**
- Students should arrive in the form room before the start time – **otherwise sign in at reception on arrival to school.**
- Lateness is monitored and appropriate staff will follow up.



ABSENCE PROCEDURE

Unforeseen absences

- Parent/guardian/ward to contact school by telephone or e-mail (attendance@wkgs.net) on each day of absence, explaining the reason for the absence.

Medical and dental appointments

- Students should complete the online form prior to appointments. Evidence of the appointment should be attached.

Other planned absence

- Leave of absence form should be completed on and sent to attendance@wkgs.net in advance for Head Teacher's approval.

NOTE: Absences will be recorded as unauthorised until the appropriate paperwork is complete and returned.



- [Medical Appointment Absences 25-26](#)

- MUST upload evidence

- (appointments should be made outside of ALL timetabled lessons)



- [West Kirby Grammar School - Leave of Absence Form](#) – for all absences

- other than medical appointments



Work Ethic

- Use of lesson time and subject staff
- Attendance at support sessions
- Free lessons – used wisely reduces work time at home
- Going the extra mile – super curricular
- Minimum of 3 hours independent study per day
- Supervised study - not for homework



MANAGING THE WORKLOAD



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| | 6 Monday | 7 Tuesday | 8 Wednesday | 9 Thursday | 10 Friday |
|-------|-----------------------|-----------------------|-----------------------|------------------------|-----------------------|
| 08:00 | | | | | |
| 09:00 | 08:50-09:10 12A/El | 08:50-09:10 12D/Ma | 08:50-09:10 | 08:50-09:10 | 08:50-09:10 12B/Ec |
| 10:00 | 10:00-10:50 12A/El | 10:00-10:50 12D/Ma | | | 10:00-10:50 12B/Ec |
| 11:00 | 11:10-12:00 12D/Ma | 11:10-12:00 12B/Ec | 11:10-12:00 12A/El | 11:10-12:00 12B/Ec | 11:10-12:00 12C/Eq |
| 12:00 | 12:00-12:50 12D/Ma | 12:00-12:50 12B/Ec | | 12:00-12:50 12B/Ec | 12:00-12:50 12C/Eq |
| 13:00 | 12:50-12:55 | 12:50-12:55 | 12:50-12:55 | 12:50-12:55 | 12:50-12:55 |
| 14:00 | | 13:55-14:45 12A/El | 13:55-14:45 12D/Ma | 13:55-14:45 12/SfL7 | 13:55-14:45 12A/El |
| 15:00 | | | 14:45-15:35 12D/Ma | 14:45-15:35 12/SfL7 | 14:45-15:35 12A/El |

Study Timetables



Sport

What?

When?



Social

What?

When?



Hobbies

What?

When?



TV

What?

When?



Job

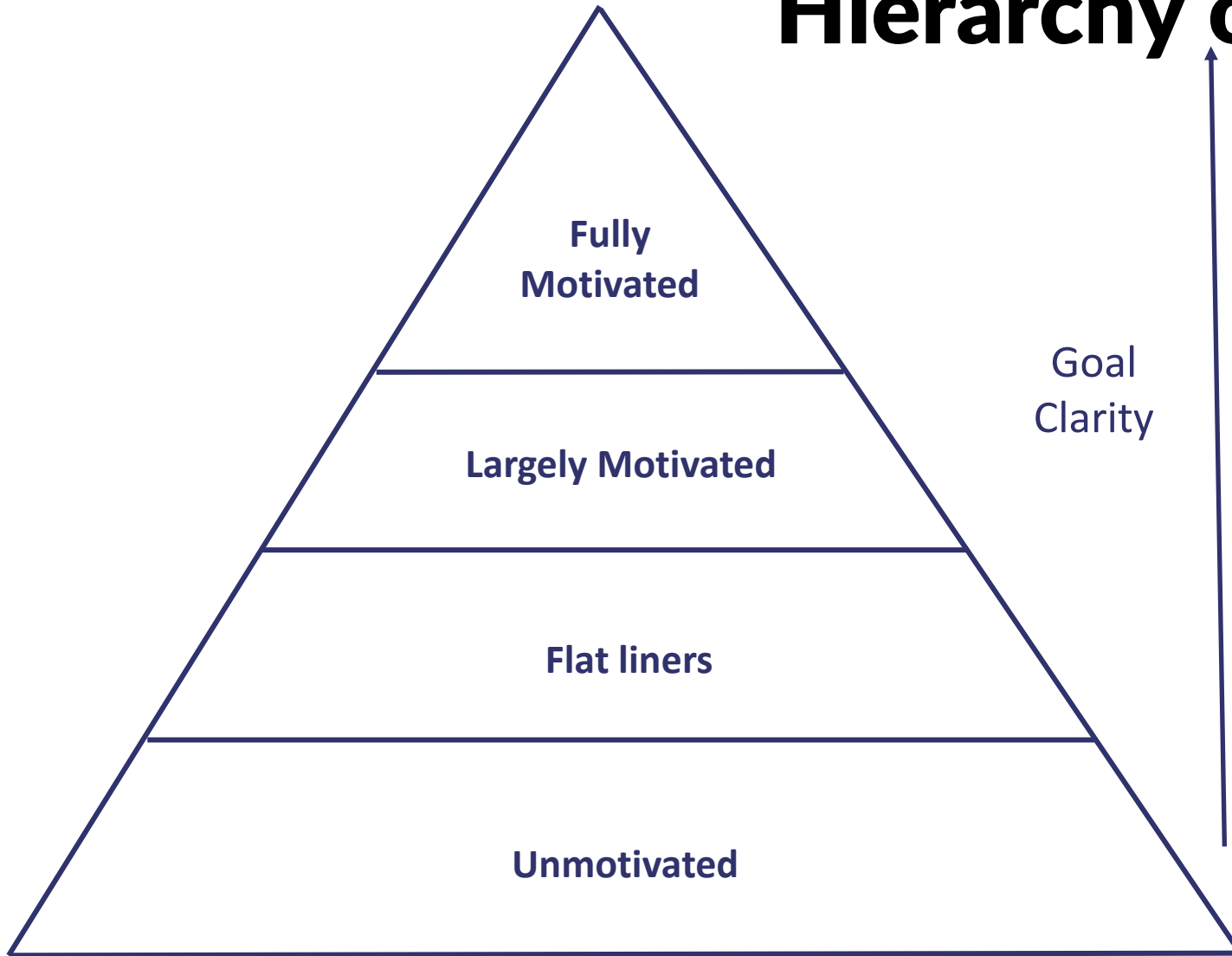
What?

When?



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Hierarchy of Motivation



Goal
Clarity

www.ucas.com

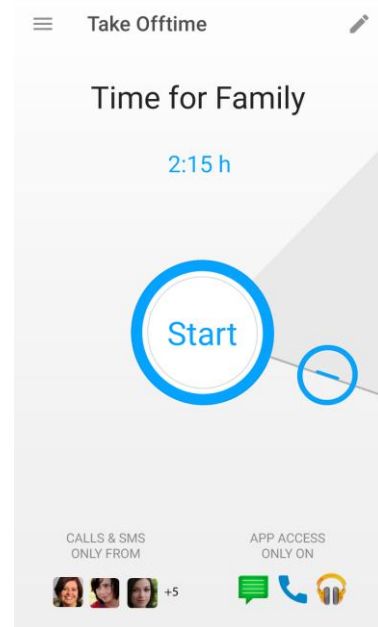
www.notgoingtouni.co.uk



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Dealing with Technology

- Controlling behaviour → self-regulating behaviour



SelfControl
A free Mac application to help you avoid distracting websites.

[Download SelfControl](#)
v2.2.2, for Mac OS X 10.7+

Users of older OS versions can [download SelfControl 1.5.1](#) for Mac OS X 10.5+.



Sixth Form Progress Monitoring

- Transition work/ Assessment
- Ongoing monitoring by subject staff
- Short report issued and action plans – once per term
- AS Decisions (15th Dec)
- Progress Evening (16th April)
- End of year exams (WB 15th June)



OPPORTUNITIES



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Roles of Responsibility

- Form Representatives
- Charity Representatives
- School Council – eco, charity, well-being & diversity and inclusion
- Subject Mentors
- Prefect Teams
- Head Prefect Team
- House Officials
- Shaping Futures
- Clubs & Societies
- Trips/workshops
- House activities
- SLA



Form time

| Week | W/B | Monday | TUESDAY | WEDNESDAY | FRIDAY |
|------|----------------------------|----------------------------------|--|--|---|
| 1 | 1 st September | INSET | Induction Design a society? | Sixth form Assembly (whats your goal)/Admin/ WKGS way/ Nick- Cadets police | Making the best start in Year 12 |
| 2 | 8 th September | MH Assembly (Welcome Back) | Democracy | Introduction to 5 ways of Wellbeing: | Importance of Y12 - foundation for Y13 |
| 3 | 15 th September | 11+ INSET | Medical ethics | Introduction to Connection – | GCSE to A level understanding your subjects |
| 4 | 22 nd September | Year Assembly | World heart day/restart a heart | Connection: Common Ground Bingo | The benefits of extra-curricular activities |
| 5 | 29 th September | MH Assembly (Learning at WKGS) | Food waste awareness/world hunger | Connection: Would you rather? | Independent Learning |
| 6 | 6 th October | MH Assembly (Beh & rewards) | Black History Month | Connection: Never have I ever! | Mindset |
| 7 | 13 th October | Year Assembly (Intro to SLA) | 1:1/ SLA planning- use booklets | 1:1/ SLA planning | 1:1/ SLA planning |
| 8 | 20 th October | MH Assembly (Student Leadership) | Presentation skills Planning for next 7 Tuesday Activities | 1:1/SLA Planning | 1:1/SLA Planning |



Personal Development Day/RSE

- Drugs and alcohol awareness
- Further education choices, pathways and preparation for beyond Sixth Form
- Revision, study skills and time management in Sixth Form
- Basic first aid
- Mental Health and Wellbeing
- Driving and road safety
- Respectful relationships, consent, sexual health



Skills for Life

6 activities on rotation - 4 weeks each:

- Cooking- Food for thought
- Personal Development
- Well-Being
- Self Defence
- Budgeting & Finance
- Your Future



WKGS Sixth Form Character 360° Journal



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Why It Matters

- Sixth Form is not just about getting great A-level grades, more importantly it is to help students discover who they are and who they want to be, as well as to develop the skills needed to get there.
- Employers and universities will be looking for students to demonstrate a range of skills – the achievement journal is a powerful tool to showcase all skills developed and how.



1. Connect – *Build relationships and foster community*

| Activity | Details | Date/s |
|---|---------|--------|
| Peer mentoring (study skills, pastoral or subject specific) | | |
| Set up/run club or society | | |
| Regularly attend a club/society | | |
| Lead a tutor group activity | | |
| Get a part time job (up to 10hrs/week) | | |
| Organise a whole school event | | |
| Participate in whole school event (eg school production, carol service) | | |
| Volunteer (eg care home, charity shop, sports club) | | |
| Lead/take part in a house activity | | |
| Hold sports leader role | | |
| Become a DofE younger leader | | |
| Active participation in CCF | | |
| | | |
| | | |



Extended Project Qualification (EPQ)

- Provides key skills that universities and employers are interested in
- Independent learning – choice of topic and format
(dissertation, investigation or fieldwork, production or artefact)
- Exercise use of in-depth research and critical analysis
- Additional qualification with UCAS points



Part-time employment

- We recognise the importance of employment; building skills, gaining experience, interaction with others, developing confidence and earning income.
- Research nationally has shown that working up to 9 hours per week does not appear to influence examination grades
- However, if employment **exceeds 9 hours per week**, research has shown that grades are lower for additional hours.
- Social Time



SUPPORT



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Form Staff

| Form | Name/s | Contact |
|------|------------------------------|------------------------------------|
| 12W | Mr M Woods | mwoods@wkgs.net |
| 12S | Mrs J Langford | jlangford@wkgs.net |
| 12T | Mr N Armstrong | narmstrong@wkgs.net |
| 12K | Mrs J Richards | jrichards@wkgs.net |
| 12B | Mrs L Hughes/ Miss R Jolly | lhughes@wkgs.net & rjolly@wkgs.net |
| 12Y | Mrs J Terry/ Mrs L McConcehy | jterry & lmcconcehy@wkgs.net |



Sixth Form Team

| Name | Email |
|--|------------------|
| Mrs L Marley - Assistant Head Teacher: Sixth Form | lmarley@wkgs.net |
| Mrs A Duffey – Head of Year 12 | aduffey@wkgs.net |
| Mr R Price - Head of Year 13 | rprice@wkgs.net |
| Mrs J Brown – Pastoral Assistant | jbrown@wkgs.net |
| Mrs S Harris Smith – Admin/DofE | sharris@wkgs.net |



Specialised Support

| Name | Email |
|--|---------------------|
| Mrs G Ravenwood –Assistant Headteacher: Safeguarding/SEND | gravenwood@wkgs.net |
| Mrs D Lidgett – Well-Being/SEND | dlidgett@wkgs.net |
| Mrs K Kimber – Assistant Headteacher: Personal Development/Careers) | kkimber@wkgs.net |
| Examinations Officer - Mrs J Diamond | jdiamond@wkgs.net |



Careers Guidance

- Dedicated Careers Library for Sixth Form
- Careers advisor
- Summer Programme
- UCAS application support
- Interview preparation support
- Work experience week in summer term



Financial Support

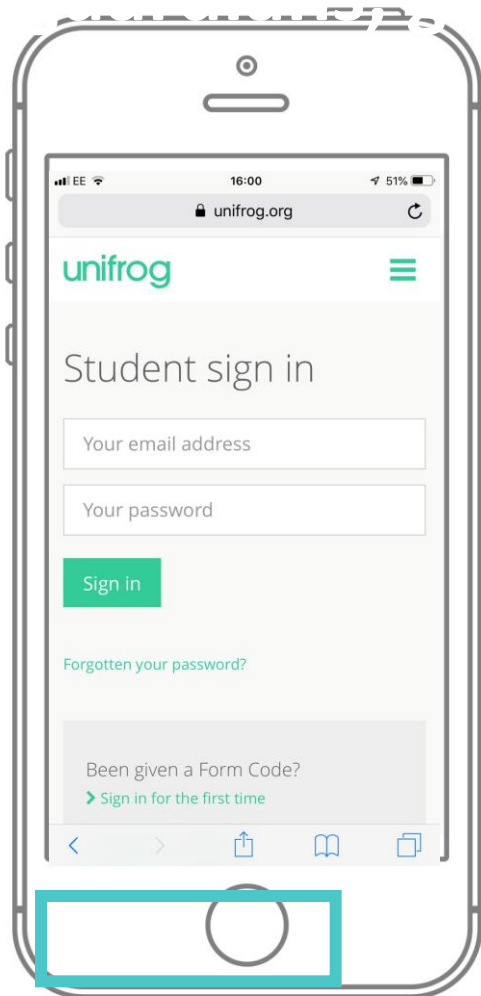
- Vulnerable Student Bursary – Up to £1200
 - Care leavers
 - Students in receipt of income support
 - Disabled students who receive Employment Support Allowance and Personal Independence Payments (Disability Living Allowance)
- Discretionary Bursary - Up to £1000 per year
Household income less than £27,500



Parental Support/Communication

- School communication to parents through Newsletter, Arbor and Edulink to:
 - monitor attendance, behaviour and participation
 - messages/reminders about events
- Communication from parents to school through email via subject staff/tutors/HOY
- [Joining Sixth Form | West Kirby Grammar School](#)





Go to www.unifrog.org/student and click 'Sign in for the first time'

You'll be asked for some details and a form code. This is what you need:

WKGSparents

After signing up, log into Unifrog using your email address and password via the student sign-in page.



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