



ACCESS TO SCRIPTS APPLICATION FORM – SUMMER 2022

Students who are surprised and disappointed with a subject result may wish to see a photocopy (where available) of a script before deciding upon a re-mark. Scripts usually arrive at the exams office electronically and may be forwarded to students via email. Alternatively, students may request a hard copy from Mrs Hill-Jones. An electronic (only) copy of the relevant mark scheme will be emailed to students to use when checking scripts for potential errors etc. Where possible, students are advised to seek guidance from teaching staff before deciding on a re-mark.

Non-priority scripts will be received at WKGS **after** the deadline for a re-mark. This service is usually requested for teaching and learning purposes or when a student has decided to re-sit the subject again.

IMPORTANT – Original returned scripts **cannot** be re-marked, therefore, students are advised to select ‘Priority’ photocopies where available.

IMPORTANT – PLEASE WAIT UNTIL AFTER 1ST SEPTEMBER 2022 TO SUBMIT NON-PRIORITY APPLICATIONS

FULL NAME..... **FORM** **CANDIDATE NO**.....

PLEASE CHECK YOUR ‘STATEMENT OF RESULTS’ TO ENSURE THAT YOU HAVE RECORDED THE EXACT COMPONENT CODE(S) BELOW. IF IN DOUBT PLEASE LEAVE BLANK AND CHECK WITH EXAMINATIONS MANAGER.

EXAM BOARD	SUBJECT	COMPONENT CODE	PRI / NON PRI	FEE
TOTAL FEE				

DATE REC	EMAIL/PHONE

(SEE FEES LISTED OVERLEAF)

STUDENT’S SIGNATURE..... **DATE**.....

STUDENT WKGS EMAIL ADDRESS:.....

For office use only:

FEE(S)	SCOPAY	DATE

EXCEL

***PLEASE COMPLETE PERSONAL DETAILS BELOW**

GCE/GCSE ACCESS TO SCRIPT – SUMMER 2022

RECEIPT

FROM: EXAMINATIONS OFFICE

***STUDENT**..... ***Form**..... ***Candidate No**.....
(Student please complete using Block Capitals)

Please make payment to WKGS via Scopay account (select; exams/post results)

For office use only: Exam Board/Unit codes

P/N	P/N	P/N	P/N
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Fee(s) paid to Scopay £..... Confirmation date: Signed..... Exams Manager